



**ENHANCE**  
ONTARIO

# Proof of Certification Tip Sheet

*A short guide to obtaining a Certification of Professional Conduct from the College of Physicians and Surgeons*

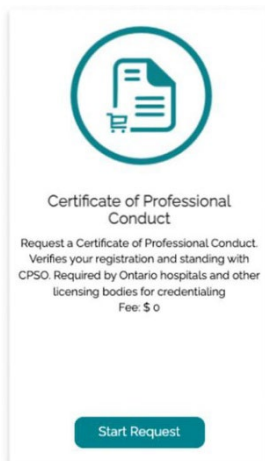
## How to obtain a Certificate of Professional Conduct from the College of Physicians and Surgeons

1. Go to [www.cpso.on.ca](http://www.cpso.on.ca)
2. Click Member/Applicant Login (top right corner)
3. Login to the CPSO website
4. Click Membership Services

### Membership Services

Request member-related services (Resignation, Certificate of Professional Conduct, Historical Fee Receipts, Address Correction, Change of Scope/Re-entering Practice, Independent Health Facilities (IHF) etc.). View and send portal messages related to your service requests

5. Click “Start Request” in the Certificate of Professional Conduct box



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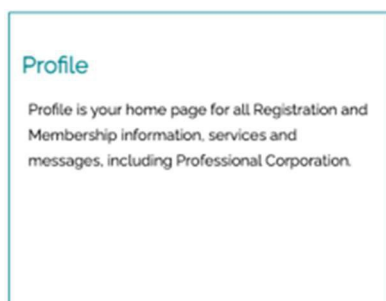
Last Updated: 5/8/2025 by Courtney Nelson Sarah VanderzeeSarah Vanderzee



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6. Complete the required information
7. Click “Submit”
  - You will receive an email when the CPC is ready. When you receive this email
8. Login back in to the CPSO as per step 1-3 above.
9. Click on Profile



10. On the left sidebar, click “Service Requests”
11. Click on “Certificate of Professional Conduct” in the list of service requests
12. On the left sidebar, click “ Supporting Documents”
13. Click on the document name to download it.

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